

**Knights of Columbus
Terence Cardinal Cooke Council #8495
Business Meeting Minutes
August 11, 2008**

Call to Order

The Grand Knight brought the meeting to order at 7:30 p.m. in the council chambers with 27 members present. The roll of officers was called and it is attached.

Corrections to Previous Meeting Minutes

The Grand Knight indicated that the Minutes of July 14, 2008 were posted to the website in advance of this meeting. He entertained any corrections from the floor. A correction was offered; however, the specific change had already been effected to the posted minutes. The GK then entertained a motion to accept the minutes as posted. A motion was received from the floor and seconded. A vote was taken and the motion passed.

Report of Admissions Committee

Two candidates, previously interviewed by the Admissions Committee, were presented for admission to the Council. These were: Adrian Pobono (recommended by Bill Priddy) and Steven Schafer (recommended by Bill Kulovitz). A motion was made, and second received, to accept the new candidates. Motion passed.

Grand Knight's Report

1. The next officers' meeting has been moved from Sunday, August 31 to Tuesday, September 2 due to the Labor Day weekend. Carlos Collazo will host the meeting at his residence commencing at 7:00 p.m. Directions will be provided later. All officers should attend.
2. The next business meeting will be Monday, September 8, 2008, at the Parish Life Annex (white building).
3. The next Round Table meeting will be this coming Wednesday, August 13, 2008 in Waynesboro. The GK will be traveling to Waynesboro to attend the meeting. The GK asked all of those interested in making the trip to get with him after this meeting.
4. The GK indicated that he received a "thank you" card from the St. Joseph Foundation for the recent contributions made by our council.
5. On August 3rd we assisted in preparation of the brunch for the Catechists. Everything went well considering the short notice. The GK thanked all of the Knights that participated in this activity.
6. There will be a 1st Degree Exemplification on Thursday, August 21, 2008, at 7:30 p.m. Council 8495 will host.
7. Chris Eckert is handing the duties of Lector to Bob Prange. Bob will start in September.

8. Joe and Meledy Kise have signed up to be our "Pro-life" couple.
9. The GK awarded various certificates of completion for 1st and 2nd degrees. Recipients were brother knights Ollerich, Roberts and Amy.

Chaplain's Report

Dispensed with reading.

Treasurer's Report

The beginning balance was \$5,225.10. During the month we had receipts of \$148.00 and expenses of \$930.27. The ending balance in the account is \$4,442.83.

Reading by GK of Financial Report

See treasurer's report above.

Reading of Communications

No reading.

Financial Secretary's Report

1. We are in good standing with Supreme. We owe \$49.23 for supplies and per capita tax.
2. Four suspensions were handed out last month for non-payment of dues. These were over 1 year old. One of the members contacted expressed that he was not interested in membership any longer.
3. The FS offered small decals of the KoC emblem at \$.25 cents each (limited supply).

Report of Auditors/Trustees

1. The semi-annual audit was conducted recently. We had a good report.
2. Disbursements for the previous fraternal year were \$38,625 against receipts of \$34,854.

Chancellor's Report on Vocations

Ray Adriano reported that 4 checks were mailed to the seminarians.

Membership Director's Report

We have a quota of 12 new members and 6 insurance members. However, we lost two members; therefore, we actually need 14 new members and 8 insurance members to make Star Council this year.

Program Director's Report

No report.

Church Director's Report

1. The Corporate Communion Mass will be the 9:30 mass on August 31, 2008. Following the mass, all Knights and spouses (or guests) are encouraged to attend a (pay-for-your-own) brunch at the Double Tree Hotel.
2. The Blue Mass will be held on September 11 at 6:30. This has been coordinated with the Worship Committee. Coordination will be effected to procure participation by the 4th Degree Color Corps. Don DeClue suggested that an email should be sent to Fr. Michael and that he should forward it to Don or to Tony Prestifilippo, Color Corps Commander, to make the request.

Community Director's Report

1. Bill Priddy read a "thank you" letter from the Special Olympics in Columbia County. They thanked the Council for our generous contribution.
2. Arts in the Heart of Augusta will be Friday and Saturday on September 19 and 20, respectively. Volunteer slots are filled with the exception of Saturday between 4 and 7 p.m. Need volunteers for those times.
3. Bill Priddy is coordinating with Bob Ollerich to enlist some of the youth to assist with the Roadside Cleanup on Saturday, September 6, from 9:00 to 11:00 a.m. We have some Knights that have volunteered as well, but we can use more. Youth must be at least 12 years of age.

Communications Director's Report

No report.

Council Director's Report

1. A Cooks' Night Out is scheduled for August 16, 2008, from 5:30 to 8:00 p.m. Additional volunteers are needed to assist with this function. Main entree will be low-country boil.
2. The 40th Anniversary Celebration will kickoff on September 27th. A catered dinner is planned by the Parish Council. The Color Guard has been requested and arrangements have been made. Our Council will provide a cash bar during the dinner.
3. The following weekend, October 4th we will cook a spaghetti dinner. Price has not been set; it will range between \$7 to \$10 for adults and \$4 for children.
4. This year the October Fest will be combined with the 40th Anniversary Celebration on October 11. We will provide the food on a "cash and carry" basis. No tickets, as has been done in the past, will be used. Tickets create problems in exchanging them back for cash. Tickets also keep parishioners that come to the food area from having to go to purchase tickets prior to obtaining food and drinks.

5. Don DeClue agreed to provide a sound system (music) during the festival (October 11). He is going to need some volunteer assistance to set up and take down the equipment.

Family Director's Report

1. Bob Amy solicited nominations for Family of the Month. A meeting is scheduled with Fr. Michael in September to discuss this matter.

Youth Director's Report

1. The Council's Soccer Challenge will be held on September 22, 2008. Word is being disseminated to the Parish youth. The State competition is November 9. There are sufficient items in supply to provide awards; no new items are needed.

2. The Substance Abuse Poster is being coordinated.

3. The youth will also be asked to participate in the up coming Car Show. A sign up roster will be circulated. Participants must be at least 12 years old.

Home Company Report

1. The balance in the account is \$55,600.03 – checking balance \$11,204.88 and Ameriprise (investments) \$44,395.15.

2. The land lease agreement to have the council home built on campus is being finalized by Bobby Christine.

3. The car show is coming up. A sign up roster is being circulated. We need about 40 volunteers. We still need sponsorships; mainly the small sponsorships at \$25 each. We also need items for the raffle. We have two major sponsors already at \$250 each.

Roundtable Report

No report.

25th Anniversary Committee

1. We are going to have a dinner at the Gordon Club in Fort Gordon. All members and their spouses (or guest) are encouraged to attend.

2. To make things more enjoyable, presentations and speeches will be limited.

3. A mass will be celebrated at the Bi-Centennial Chapel with Fr. Michael as the celebrant. It will be totally assisted by Knights (Deacon, Cantor, EME's, Servers, Ushers, Lectors, etc.). This activity is free; all should attend even if not planning to attend the activities that will follow at the Gordon Club.

4. There will be a meeting on August 21, following the completion of the 1st Degree ceremony (approximately 9:00 p.m.).

Unfinished Business

1. A care package was procured and mailed to our brother Knight in Iraq. A total of of \$132 was collected at the July meeting. A total of \$95 was spent. The balance will be turned over to the Financial Secretary to be held for future use of similar nature.
2. Three (3) dollars were collected from non-rosary carriers and turned over to the FS.
3. The FS stated that we have some State Raffle tickets (split the pot) for sale. The cost is tax deductible. The proceeds are used to defray cost of running the charities. Price is \$5 per ticket or 5 for \$20. See Bob Hoeppele to purchase tickets.

New Business

1. Chris Algeo is now the Head Usher for the Parish. He stated that CPR-qualified persons (preferably ushers) are needed. He is setting up two training days and must have a minimum of 6 attendees (not more than 7) for the training to be conducted. The training dates are Saturday, August 23 and Friday, September 19, starting at 1:00 p.m. both dates.
2. The Financial Secretary provided an overview of the protocol for handling the Council funds, i.e., control and accountability.
 - a. All collections must be routed through the Financial Secretary to be recorded.
 - b. Then the funds are routed to the Treasurer for deposit to the bank account.
 - c. All disbursements must have a receipt for the expenditure or a voucher signed by the GK verifying the expenses are authorized to be paid from Council funds. The FS verifies and records the expense and forwards the request for disbursement to the Treasurer. The treasurer writes a check and sends it to the FS to be recorded against the expense. The FS then disseminates the check to the proper payee.
 - d. The Council Trustees are required by Supreme to conduct a semi-annual audit of the financial records. This is done to verify that the Council's funds are being properly accounted for and are disbursed according to authorized requirements. The frequency also ensures that any error or mismanagement is discovered early.
 - e. Each year the FS files a form 990 with the Internal Revenue Service as required under the charter for the Council. This will done by November 5th.

Report of the 4th Degree

1. One Color Corps function was held since the last meeting.
2. This year's Faithful Navigator Roast was held on July 26, 2008 at Bryan Tuschen's residence. Everything turned out well.
3. There will be a 4th Degree Exemplification in Atlanta on October 18, 2008. There is still opportunity to sign up to advance to this important Degree. The cost for those being initiated is: \$70 for the member, \$45 for the spouse/guest to attend the banquet, \$25 dollars for the spouse/guest to attend the Ladies Luncheon, and \$20 for the member to

attend the buffet luncheon following the ceremony. Any current 4th Degree member wishing to attend the banquet and/or luncheon will pay \$45 and \$20, respectively. Attire is black tuxedo, white shirt with regular collar (no butterfly or ruffles), black bow tie and black shoes. Activities will be held at the Atlanta Airport Westin Hotel. Each attendee must make his own hotel reservation. The rate is \$95 per day, good until September 26. To receive rate, member must inform hotel that the reservation is in conjunction with the Knights of Columbus activities. The request form to become 4th Degree must be turned in to Bob Hoeppe, along with the money, by next month's meeting (September 8).

Field Agent's Report

No report.

District Deputy Report

No report.

The Good of the Order

Dispensed with lecture.

Prayers for Sick and Distressed

A list was circulated for review and to add/delete names.

Chaplain's Summation

Continue to pray for the sick and the needy and continue to do God's work through charity.

Adjournment

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Carlos Collazo, Recorder
August 20, 2008

**Roll of Officers
Terence Cardinal Cooke Council 8495
August 11, 2008**

Grand Knight	Aaron Wahus	Present
Deputy Grand Knight	Bill Kulovitz	Present
Chancellor	Chris Algeo	Present
Recorder	Carlos Collazo	Present
Treasurer	John Vigna	Excused
Advocate	Tom Howe	Present
Warden	McKinley Curtis	Present
Inside Guard	Pietro de Guerrero	Present
Outside Guard	Ray Adriano	Present
Trustee, 3 year	Joe Kise	Present
Trustee, 2 Year	Mark Chapin	Excused
Trustee, 1 Year	Tim Bair	Excused
Financial Secretary	Bob Hoeppel	Present
Chaplain	Fr. Michael Roverse	Excused
Lecturer	Bob Prange	Present